



Registrar of Voters

DAILY BALLOT PROCESSING SCHEDULE Friday, March 29, 2024.

Function	Start	End	Explanation
Mail Ballot Sorting	8 a.m. (As Needed)	5 p.m. (As Needed)	Mail ballots are run through sorting machines that scan the signature on the envelope for review, scan the voter identification barcode to track voter participation, sort ballots that are accepted for counting and challenged for further review, and slice open envelopes for ballots accepted for counting.
Signature Comparison	8 a.m. (As Needed)	5 p.m. (As Needed)	Comparison of signatures on mail ballot return envelopes with signatures contained in voter registration records. Signatures are accepted or routed for further review.
Mail Ballot Challenge Resolution	8 a.m. (As Needed)	5 p.m. (As Needed)	Review, management, and resolution of all mail ballots that have not yet been accepted for counting, including notifying voters of a signature issue that can be cured by the voter. This team also reviews the postmarks on mail ballots that are delivered from March 6 to March 12
Mail Ballot Preparation for Counting	8 a.m. (As Needed)	5 p.m. (As Needed)	Each returned mail ballot accepted for counting is prepared for counting, which includes extraction, boxing and weighing.
Ballot Duplication	8 a.m. (As Needed)	5 p.m. (As Needed)	Two-person teams process damaged ballots that cannot be read by the ballot scanners pursuant to California Uniform Vote Counting Standards.
Ballot Counting	8 a.m. (As Needed)	3 p.m. (As Needed)	Votes on accepted ballots are counted using high-speed ballot scanners.
Ballot Adjudication	8 a.m. (As Needed)	3 p.m. (As Needed)	Two-person teams process write-in votes and mismatched ballots that cannot be partially or wholly read by the ballot scanners pursuant to California Uniform Vote Counting Standards. (2 CCR sections 20980 - 20985)

Note: These scheduled times may be shortened or extended without notice due to daily work demands.

Function	Start	End	Explanation
Ballot Storage	8 a.m. (As Needed)	5 p.m. (As Needed)	Batches of counted ballots are weighed, logged, and stored. During the canvass, some boxes will be retrieved as at least 1% of the ballots are randomly selected for a hand count audit. After the election is certified and any recounts are completed, the ballots must be securely stored until January 2026 and cannot be accessed without a court order.
Record-Keeping of Uncast Ballots	8 a.m.	4:30 p.m.	Quantity count of unused, spoiled, and surrendered ballots from polling locations on Election Day.
Conditional Voter Registration and Provisional Ballot Processing	8 a.m.	5 p.m.	Processing and adjudicating these ballots to determine whether they are eligible to be counted.
Conditional Voter Registration and Provisional Ballot Preparation for Counting	8 a.m.	5 p.m.	Each returned provisional ballot and Conditional Voter Registration provisional ballot accepted for counting is prepared for counting, which includes extraction, boxing and weighing.
Election Results Reporting	2 p.m.	2 p.m.	Unofficial election results reports are posted on ROV's website and social media accounts.

Note: These scheduled times may be shortened or extended without notice due to daily work demands.

DAILY BALLOT PROCESSING SCHEDULE

Saturday, March 30, 2024

Note: An Election Results Report will not be posted this day.

Function	Start	End	Explanation
Mail Ballot Sorting	8 a.m. (As Needed)	5 p.m. (As Needed)	Mail ballots are run through sorting machines that scan the signature on the envelope for review, scan the voter identification barcode to track voter participation, sort ballots that are accepted for counting and challenged for further review, and slice open envelopes for ballots accepted for counting.
Signature Comparison	8 a.m. (As Needed)	5 p.m. (As Needed)	Comparison of signatures on mail ballot return envelopes with signatures contained in voter registration records. Signatures are accepted or routed for further review.
Mail Ballot Challenge Resolution	8 a.m. (As Needed)	5 p.m. (As Needed)	Review, management, and resolution of all mail ballots that have not yet been accepted for counting, including notifying voters of a signature issue that can be cured by the voter. This team also reviews the postmarks on mail ballots that are delivered from March 6 to March 12
Mail Ballot Preparation for Counting	8 a.m. (As Needed)	5 p.m. (As Needed)	Each returned mail ballot accepted for counting is prepared for counting, which includes extraction, boxing and weighing.
Ballot Duplication	8 a.m. (As Needed)	5 p.m. (As Needed)	Two-person teams process damaged ballots that cannot be read by the ballot scanners pursuant to California Uniform Vote Counting Standards.
Ballot Counting	8 a.m. (As Needed)	3 p.m. (As Needed)	Votes on accepted ballots are counted using high-speed ballot scanners.
Ballot Adjudication	8 a.m. (As Needed)	3 p.m. (As Needed)	Two-person teams process write-in votes and mismarked ballots that cannot be partially or wholly read by the ballot scanners pursuant to California Uniform Vote Counting Standards. (2 CCR sections 20980 - 20985)

Note: These scheduled times may be shortened or extended without notice due to daily work demands.

Function	Start	End	Explanation
Ballot Storage	8 a.m. (As Needed)	5 p.m. (As Needed)	Batches of counted ballots are weighed, logged, and stored. During the canvass, some boxes will be retrieved as at least 1% of the ballots are randomly selected for a hand count audit. After the election is certified and any recounts are completed, the ballots must be securely stored until January 2026 and cannot be accessed without a court order.
Record-Keeping of Uncast Ballots	8 a.m.	4:30 p.m.	Quantity count of unused, spoiled, and surrendered ballots from polling locations on Election Day.
Conditional Voter Registration and Provisional Ballot Processing	8 a.m.	5 p.m.	Processing and adjudicating these ballots to determine whether they are eligible to be counted.
Conditional Voter Registration and Provisional Ballot Preparation for Counting	8 a.m.	5 p.m.	Each returned provisional ballot and Conditional Voter Registration provisional ballot accepted for counting is prepared for counting, which includes extraction, boxing and weighing.

Note: These scheduled times may be shortened or extended without notice due to daily work demands.