

**SAN BERNARDINO COUNTY
CAMPAIGN ACCOUNTABILITY COMMISSION**

Tuesday, May 20, 2025 at 3:00 PM

**Registrar of Voters CSG Conference Room
777 E. Rialto Ave.
San Bernardino, CA 92415**

Meeting Minutes

CALL TO ORDER

Chair Cisneroz called the meeting to order at 3:00 P.M.

Roll Call

Commission Members Present:

Mark A. Creffield
Jennifer Karpinski
Mark D. Stanson
Kevin G. Cisneroz
Paul M. Rasso
Jeff Patterson
Michelle Hardesty
Armando Valles

Staff:

Joani Finwall, Registrar of Voters
Yvonne Flores, Chief Deputy Registrar of Voters – Administration
Stephen Kaufman, Counsel
Gary Winuk, Counsel
Arely Gutierrez, Elections Analyst
Melissa Eickman, Communications Officer
Ivy Zhang, Staff Aide
Lily Gutierrez, Elections Technician
Paula James, Elections Supervisor

Commission Members Absent:

Jake Scruggs

INFORMAL ITEMS

- 1) Introduction by Kaufman Legal Group
Stephen Kaufman and Gary Winuk of Kaufman Legal Group introduced themselves. Mr. Winuk provided an overview of trainings he would be able to provide the Commission.
- 2) Explanation of Parliamentary Procedures for Meetings by Kaufman Legal Group
Gary Winuk provided a review of parliamentary procedures, the Brown Act, and common violations of the Brown Act to avoid.

BUSINESS ITEMS

- 3) Review and Approve Minutes from April 15, 2025
MOTION: Approve the Minutes from the April 15, 2025 meeting.

- 4) Reconsider the date, time, and location for meetings of the Campaign Accountability Commission
MOTION: New meeting time at the same location, on the Third Tuesday of every month at 3:30 P.M. instead of 3 P.M.

- 5) Discuss the steps for creating Commission Bylaws and Mission Statement
MOTION #1: Put together an Ad Hoc Bylaws Committee to work with the attorneys and staff members to develop the bylaws and bring it back to present to the Commission to review and vote.
MOTION #2: Have the Commission's attorneys start the framework of the Commission's Mission Statement and Bylaws

PUBLIC COMMENT - None

CHAIR AND BOARD MEMBERS' ITEMS

Commissioner Creffield, Commissioner Karpinski, Commissioner Rasso, Vice Chair Stanson, Commissioner Patterson, Commissioner Hardesty, Commissioner Valles, and Chair Cisneroz made comments.

Chair Cisneroz requested the framework to be brought to the next meeting. Rather than waiting four weeks to get the framework process started, he would like a Zoom training every two weeks and then a different portion of the training at the next scheduled meeting. The next scheduled meeting will be on June 17, 2025. He would like to aim for around June 3 to have the Zoom training if possible.

STAFF REPORTS - None

ADJOURNMENT

Chair Cisneroz adjourned the meeting at 4:10 P.M.

AGENDA AND SUPPORTING DOCUMENTATION IS AVAILABLE ON THE INTERNET: <https://elections.sbcounty.gov/cac/>

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