



## Registrar of Voters

### DAILY BALLOT PROCESSING SCHEDULE Friday, November 8, 2024

Function	Start	End	Explanation
Mail Ballot Sorting	7 a.m.	Until daily workload is complete	Mail ballots are run through sorting machines that scan the signature on the envelope for review, scan the voter identification barcode to track voter participation, sort ballots that are accepted for counting and challenged for further review, and slice open envelopes for ballots accepted for counting.
Signature Comparison	7 a.m.	Until daily workload is complete	Comparison of signatures on mail ballot return envelopes with signatures contained in voter registration records. Signatures are accepted or routed for further review.
Mail Ballot Challenge Resolution	7 a.m.	Until daily workload is complete	Review, management, and resolution of all mail ballots that have not yet been accepted for counting, including notifying voters of a signature issue that can be cured by the voter. This team also reviews the postmarks on mail ballots that are delivered from March 6 to March 12
Mail Ballot Preparation for Counting	10 a.m.	Until daily workload is complete	Each returned mail ballot accepted for counting is prepared for counting, which includes extraction, boxing and weighing.
Ballot Duplication	10 a.m.	Until daily workload is complete	Two-person teams process damaged ballots that cannot be read by the ballot scanners pursuant to California Uniform Vote Counting Standards.
One Percent Manual Tally Preparation	12 p.m.	Until daily workload is complete	Prior to starting the One Percent Manual Tally, ballot boxes are retrieved for this activity. Each of the boxes are pre-audited to confirm the appropriate number of ballots were retrieved.
Ballot Counting	7:30 a.m.	Until daily workload is complete	Votes on accepted ballots are counted using high-speed ballot scanners.

Note: These scheduled times may be shortened or extended without notice due to daily work demands.

<b>Function</b>	<b>Start</b>	<b>End</b>	<b>Explanation</b>
Ballot Adjudication	7:30 a.m.	Until daily workload is complete	Two-person teams process write-in votes and mismatched ballots that cannot be partially or wholly read by the ballot scanners pursuant to California Uniform Vote Counting Standards. (2 CCR sections 20980 - 20985)
Ballot Storage	11 a.m.	Until daily workload is complete	Batches of counted ballots are weighed, logged, and stored. During the canvass, some boxes will be retrieved as at least 1% of the ballots are randomly selected for a hand count audit. After the election is certified and any recounts are completed, the ballots must be securely stored until January 2026 and cannot be accessed without a court order.
Conditional Voter Registration and Provisional Ballot Preparation	8 a.m.	Until daily workload is complete	These ballots are currently being prepared for processing.
Conditional Voter Registration and Provisional Ballot Processing	8 a.m.	Until daily workload is complete	Processing and adjudicating these ballots to determine whether they are eligible to be counted.
Election Results Reporting	4 p.m.	4 p.m.	Unofficial election results reports are posted on ROV's website and social media accounts.

Note: These scheduled times may be shortened or extended without notice due to daily work demands.

**DAILY BALLOT PROCESSING SCHEDULE**  
**Saturday, November 9, 2024**

Function	Start	End	Explanation
Mail Ballot Sorting	7:30 a.m.	Until daily workload is complete	Mail ballots are run through sorting machines that scan the signature on the envelope for review, scan the voter identification barcode to track voter participation, sort ballots that are accepted for counting and challenged for further review, and slice open envelopes for ballots accepted for counting.
Signature Comparison	7:30 a.m.	Until daily workload is complete	Comparison of signatures on mail ballot return envelopes with signatures contained in voter registration records. Signatures are accepted or routed for further review.
Mail Ballot Challenge Resolution	7:30 a.m.	Until daily workload is complete	Review, management, and resolution of all mail ballots that have not yet been accepted for counting, including notifying voters of a signature issue that can be cured by the voter. This team also reviews the postmarks on mail ballots that are delivered from March 6 to March 12
Mail Ballot Preparation for Counting	7:30 a.m.	Until daily workload is complete	Each returned mail ballot accepted for counting is prepared for counting, which includes extraction, boxing and weighing.
Ballot Duplication	8:30 a.m.	Until daily workload is complete	Two-person teams process damaged ballots that cannot be read by the ballot scanners pursuant to California Uniform Vote Counting Standards.
Ballot Counting	7:30 a.m.	Until daily workload is complete	Votes on accepted ballots are counted using high-speed ballot scanners.
Ballot Adjudication	7:30 a.m.	Until daily workload is complete	Two-person teams process write-in votes and mismarked ballots that cannot be partially or wholly read by the ballot scanners pursuant to California Uniform Vote Counting Standards. (2 CCR sections 20980 - 20985)

Note: These scheduled times may be shortened or extended without notice due to daily work demands.

<b>Function</b>	<b>Start</b>	<b>End</b>	<b>Explanation</b>
Ballot Storage	8 a.m.	Until daily workload is complete	Batches of counted ballots are weighed, logged, and stored. During the canvass, some boxes will be retrieved as at least 1% of the ballots are randomly selected for a hand count audit. After the election is certified and any recounts are completed, the ballots must be securely stored until January 2026 and cannot be accessed without a court order.
Conditional Voter Registration and Provisional Ballot Preparation	8 a.m.	Until daily workload is complete	These ballots are currently being prepared for processing.
Conditional Voter Registration and Provisional Ballot Processing	8 a.m.	Until daily workload is complete	Processing and adjudicating these ballots to determine whether they are eligible to be counted.

Note: These scheduled times may be shortened or extended without notice due to daily work demands.