



Registrar of Voters

Outreach Event Request Form

1. Fill Out Your Contact Information

Organization	
Contact Name	
Contact Title	
Phone & Fax	
Email	
Website	

2. Provide Your Event Details

Event Name	
Event Location	
Event Date & Time	
Event Purpose	
Event Type	
Expected Attendees	

3. Sign Acknowledge and Agreement

On behalf of my organization, I acknowledge and agree to the following:

- Submitting an application does not guarantee the presence of the Registrar of Voters. Availability is limited in the weeks leading up to an election.
- The Registrar of Voters will only attend outdoor events if the weather permits and reserves the right to cancel its appearance should the weather be unfavorable.
- My organization is responsible for making all necessary arrangements for the facility, including facility use agreements, insurance, licenses, and permits.
- My organization agrees to submit to the Registrar of Voters for approval any and all printed materials, media releases, or advertising which mention the San Bernardino County Registrar of Voters or contain the Registrar of Voters' logo prior to distribution, broadcast, or publication.

Signature:	Date:
------------	-------

4. Request Your Event Details

Materials Provided by Your Organization	
Location Setting	
Additional Information	

5. Submit Your Application

By Email	Communications@rov.sbcounty.gov
By Fax	909-387-2022
By Mail or In Person	San Bernardino County Registrar of Voters 777 E. Rialto Avenue, San Bernardino, CA 92415

For Office Use Only

Final Decision	
Comments	