



# Registrar of Voters

## Application for Pre-Election Recurring Vote By Mail File

(See California Elections Code §§2188, 2188.3, 2188.5, 2194, 18109, 18110, 18540;  
California Government Code §§7924.000-7924.005; California Code of Regulations §§19001-19013)

### 1. Personal information

Name: \_\_\_\_\_  
*Last Name First Name Middle Initial*

Driver's License or ID: \_\_\_\_\_  
*Number State (Verified by)*

Residence Address: \_\_\_\_\_  
*Number/Street City State Zipcode*

Business Address: \_\_\_\_\_  
*Number/Street City State Zipcode*

Phone Number: \_\_\_\_\_  
*Personal Business*

### 2. If this request is on behalf of another person or organization, complete this section

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Person Authorizing Request: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### 3. Statement of Intended Use

Intended Use of Information Requested: \_\_\_\_\_

I certify, under penalty of perjury, that the information provided in this application is true and correct. I further agree that the information obtained:

- Shall be used for election, political, scholarly, journalistic or governmental purposes only.
- Shall not be used for any personal, private, or commercial purposes.
- Shall not be sold, leased, or loaned to any other person without written authorization from the Registrar of Voters
- Shall not be sent or made available in any way to persons outside of the United States, including, but not limited to, access over the internet.

Any person who knowingly discloses, uses, or permits the use of all or any part of this information for any purpose other than as permitted by law is guilty of a misdemeanor, or potentially a felony, and may be subject to fines, imprisonment, or both.

\*DISCLAIMER: Once the application has been submitted and **approved** processing may take **3-5 business days**.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ City where signed: \_\_\_\_\_

## 4. Recurring Vote by Mail Request Form

A. Select product

**Countywide Pre-Election Recurring Vote by Mail File:**

A list of mail ballot voters in San Bernardino County who have been issued or returned a mail ballot for a specific election.

- Price: \$ 106.00 (all files created for the entire election cycle)

**Customized Pre-Election Recurring Vote by Mail File:**

A list of mail ballot voters in a particular jurisdiction who have been issued or returned a mail ballot for a specific election.

- Price: \$ 35.62 (each file created for the election cycle)

\_\_\_\_\_  
*District/Jurisdiction Requesting*

B. Select preferred method to receive file

CD     E-Mail Address \_\_\_\_\_     FTP Address \_\_\_\_\_

C. Select report type

VBM returns only     VBM issued only     VBM All (issued & returns)

		OFFICIAL USE ONLY		
Starting Date*	Ending Date	Voter Count	Cost	Balance
* Starting Date can be no sooner than <u>29 days before</u> the election.			+/- Residual Amount	

Date \_\_\_\_\_

Purchaser's Signature \_\_\_\_\_

Order received by (Print) \_\_\_\_\_

## 5. Payment information

Payment must be made prior to delivery of services. *Pre-Election Recurring Vote by Mail Files* are generated after ballots have been processed each day.

Once the application has been submitted and **approved** processing may take **3-5 business days**.

Payment must be made **prior** to delivery of services.

Payment type:  Cash     Check number: \_\_\_\_\_

Name on Credit Card \_\_\_\_\_ CC# \_\_\_\_\_

Expiration date \_\_\_\_\_

Total amount due \$ \_\_\_\_\_